

Request to Declare a Ministry Position (LC V)



St. Paul's United Church Petrolia, Ontario

Mission Statement: to glorify God through joyful spirit filled worship and minister to the needs of our church and community by developing our talents resources and spiritual gifts as disciples of Jesus Christ.

REQUEST TO DECLARE A MINISTRY POSITION (LC V)

PURPOSE: To provide Presbytery and London Conference with the necessary documents to consider the declaration of a ministry position (changing an existing position, or declaring a vacancy/appointment opening). To be evaluated for future use in London Conference between July 2013 to August 2015.

WHO USES IT: Local Ministry Unit – to be completed by Governing Body.

WHEN TO USE THIS FORM: When you have completed the Position Description and are ready to request that Presbytery declare a vacancy. Can be used for Interim Ministry and short-term Supply Ministry also.

for internal communication between United Church of Canada Courts

ROUTING: Please keep a copy for your records prior to sending on.

- Governing Body completes Parts A and B; and forwards to Presbytery.
- Part B is completed following a meeting of the Local Ministry Unit.
- Presbytery reviews documents, approves and completes Part D.
- Presbytery forwards the form to London Conference Office (vacancies@londonconference.ca)
- London Conference posts vacancy onto London Conference website (www.londonconference.ca)


PART A: CHECKLIST

- We have reviewed and attached our Annual Ministry and Mission Priorities
- We have developed and attached our Ministry Personnel Position Description
- We have completed and attached our Financial and Demographic Profile
- The required policies and practices are in place within our local ministry unit:
 - Workplace Violence and Harassment Policy (Bill 168);
 - Name and contact information for the Chair of the Ministry and Personnel Committee Bruce Cox, 519-882-1408, thecoxfamilysix@brktel.on.ca
 - ADP Payroll number 311F
- IF APPLICABLE: an up-to-date Manse Information Summary Sheet (PR 435 MI) is attached.

PART B: RECOMMENDATION OF GOVERNING BODY

The Governing Body of St. Paul's United Church Local Ministry affirmed the attached Ministry and Mission Priorities, Financial and Demographic Profile and the Ministry Personnel Position Description at a meeting on March 12, 2017 and recommends a vacancy for Minister effective September 1, 2017:

3/13/17
Month/Day/Year


Signature: Governing Body Designate

Tom Saul
Printed Name:

PART C: ACTIONS ARISING FROM A MEETING OF MEMBERS OF LOCAL MINISTRY UNIT

The St. Paul's United Church of Petrolia Local Ministry affirms the attached Ministry and Mission Priorities, Financial and Demographic Profile and the Ministry Personnel Position Description, at a meeting on March 12, 2017 and requests that Lambton Presbytery declare a vacancy for Minister to be effective September 1, 2017 (date).

Mar. 12/17 Lola Dudley Lola Dudley
 Month/Day/Year Signature: Chair of Meeting Printed Name (same)

March 12/17 Tammy Maniuk Tammy Maniuk
 Month/Day/Year Signature: Recording Secretary Printed Name (same)

We name the following as our Interview Team to represent us:

Interview Team (recommend no fewer than 5 and no more than 7): This committee is inactive until first meeting called by Liaison from London Conference Settlement and Pastoral Relations Committee.

Name (print)	Email Address	Phone
Communication Contact Lola Dudley	dudleylm@hotmail.ca	519-882-0225
Tom Saul	tbsaul@outlook.com	519-882-0958
Bob Tanner	bob.tanner@sympatico.ca	519-339-6606
Carrie Bulgin	kencar.bulgin@sympatico.ca	519-882-4829
Bonnie Elliott	bonnieelliott895@gmail.com	519-882-1489
Arnold Syer	asyer@me.com	519-402-0220

PART D: Presbytery Confirmation and Action:

_____ Presbytery has reviewed the Local Ministry Unit Ministry and Mission Priorities, Financial and Demographic Profile and Ministry Personnel Position and:

Declares a vacancy for _____ effective _____ (date)

_____ _____ _____
 Month/Day/Year Signature: Presbytery Secretary Printed Name:

**MINISTRY & MISSION PROFILE
THE UNITED CHURCH OF CANADA
L'ÉGLISE UNIE DU CANADA
LONDON CONFERENCE**



**Local Ministry Unit – Telling Our Story:
Ministry and Mission Profile (LC MM)**

PURPOSE: To enable a Local Ministry Unit to honestly and boldly “tell its story”.

Who Uses it: Governing Body develops the profile in consultation with congregation.

When to use: When you are amending a current call or appointment; seeking new Ministry Personnel whether for a call or appointment or can be used for a regular review of priorities for purposes of assessment and goal-setting.

How to use: Follow the instructions in the Handbook: Declaring/Changing Ministry Positions. Make sure that an electronic copy is available to send to the Conference office for posting once the Presbytery approves the Vacancy.

Name of Local Ministry Unit: St. Paul’s United Church

Address of Local Ministry Unit: 4169 Petrolia Street, Petrolia, ON N0N 1R0

Brief Description of Local Ministry (three sentences): *The Big Church on the Corner, located at the main intersection in downtown Petrolia was officially opened and dedicated May 25, 1900. St. Paul’s is seeking an Ordained Minister, a Diaconal Minister or a Designated Lay Minister who demonstrates strong spiritual leadership skills, an inspiring preaching style and encourages lay leadership. Our Minister will be welcome to be part of the community and help to develop our future.*

Priority (#1 to #7)	Category Title	This is who we are as a Local Ministry Unit:
#1	Worship	<ul style="list-style-type: none"> • Many of our regular Sunday attendees are looking for traditional services with a message that is relevant to current times and places and helps our congregation learn to live as Christians in our modern world. • Use of puppets, drama and music is appreciated. • St. Paul’s is open to and has explored some ways to attract families and younger members such as Messy Church, non-traditional worship services, technology, etc. • Children’s time engages and involves the children, allowing them to learn share in our church community. • Choir leadership/Organist is a paid position supported by

		<p>volunteers in the congregation.</p> <ul style="list-style-type: none"> • St. Paul's makes use of an audio visual system. Services are recorded and the successful candidate must be comfortable using a wireless microphone. • St. Paul's makes use of lay readers during Worship Services. • St. Paul's has adopted an inclusive Marriage Policy.
#2	Pastoral Care	<ul style="list-style-type: none"> • Pastoral care is currently provided by the Minister to the elderly, those experiencing illness, end of life, trauma, birth and shut ins. • Training of willing volunteers to provide support in this role is recommended. • Fellowship continues during social hour, brunches, etc. Following weekly services.
#3	Discipleship	<ul style="list-style-type: none"> • The Minister and the Christian Education Co-ordinator along with the Christian Education Committee work together to align worship and Sunday School curriculum where possible. • Non-traditional options for reaching out/providing opportunities for learning to live in God's way (i.e. Messy Church) are explored. • The Minister helps the congregation to develop their faith and how it works in today's world. Also what faith means to younger people, providing opportunities to explore faith through confirmation classes, etc. • Developing new and expanding use of social media is recommended for reaching out and connecting with people. • A Visioning exercise took place ten years ago and we recognize the need to revisit it.
#4	Leadership	<ul style="list-style-type: none"> • Although the congregation looks to the Minister for Leadership there is an active volunteer/lay base within St. Paul's that are valued and appreciated. • Lay Readers assist with weekly worship service. • St. Paul's has a paid Music Director/Organist who leads an accomplished choir, a full time Church Administrator and a part time Christian Education Co-ordinator. • The M&P Committee participates in training opportunities and makes use of resources provided through the United Church of Canada.
#5	Ministry Partnerships	<ul style="list-style-type: none"> • There are partnership opportunities in the community with leaders of other churches. • We have a strong connection with the Lambton Presbytery and the United Church of Canada.
#6	Justice and Outreach	<ul style="list-style-type: none"> • Once a month our congregation provides dinner for those in need at the Inn of the Good Shepherd in Sarnia. • Food is collected for the local food bank delivered monthly by members of the congregation. • Funds are raised to support the food bank through activities such as noisy collection and Birthday/Anniversary Celebrations. • Christmas for Everyone/White Gift Sunday occurs each December. • Vacation Bible School is organized each summer, collaboratively with the other churches from our area.

		<ul style="list-style-type: none"> • The M&S goal is met each year. • Services are provided at Nursing Homes/Retirements homes by various churches throughout the community.
#7	Stewardship	<ul style="list-style-type: none"> • Each month the Official Board reviews the financial situation which is currently healthy due to fundraising efforts and by answering the call. • Our property and finance chairs are comfortable speaking to the congregation and putting out the call when needed. • St. Paul's regularly meets their M&S Fund targets. • St. Paul's physical structure is a heritage building that is in a good state of repair, with reserves/trust funds established to address unforeseen expenses. • St. Paul's seeks grant funding when possible. • St. Paul's has an abundance of human gifts, some of which provide weekly coffee after church, brunches, and Sunday School volunteers.

DEMOGRAPHIC, FINANCIAL & COMMUNITY PROFILE
THE UNITED CHURCH OF CANADA
L'ÉGLISE UNIE DU CANADA
LONDON CONFERENCE



Financial and Demographic Profile (LC FD)

PURPOSE: To collect information about the local ministry and community

PART A: ABOUT OUR PEOPLE:

Number of congregations: 1 2 3 Other

St. Paul's United Church, Petrolia 354 93
(Name of Congregation) (# on roll) (Avg. Sunday attendance)

We think of ourselves MAINLY as: Rural Remote Small town Suburban
 Urban Inner City Other _____

Most of us live (check only one): In apartments In single-family homes
 In retirement homes In long-term care homes
 On working farms On rural retirement properties

The rest of us live (check all that apply): In apartments In single-family homes
 In retirement homes In long-term care homes
 On working farms On rural retirement properties

Our congregation includes (approx. number in each group based on 2014 Directory and includes persons with a connection to St. Paul's United Church)

Infants and pre-school 12 Children (5-12) 33 Teens (13-19) 54
Young adults (20-30) 48 Adults - (35-50) 92 Adults- (51+) 35
Young retirees (51-64) 55 Older Retirees (65-70) 101 Seniors (over 70) 130

Most of us...: (choose one)

Grew up in this area Moved to this area for work
 Moved here to be close to family or other resources Moved here for other reasons

Many of us work in the following industries or sectors: (check all that apply)

- | | | | |
|---|--|---|---|
| <input checked="" type="checkbox"/> Health or social services | <input checked="" type="checkbox"/> Education | <input type="checkbox"/> Manufacturing | <input type="checkbox"/> Transportation |
| <input checked="" type="checkbox"/> Agriculture and food production | <input type="checkbox"/> Tourism/Hospitality | <input type="checkbox"/> Retail | |
| <input type="checkbox"/> Environment | <input type="checkbox"/> Mining/Forestry | <input type="checkbox"/> Information Technology | |
| <input type="checkbox"/> Government | <input type="checkbox"/> Professional Services | <input type="checkbox"/> Other (specify): | |

Our congregation is like: (choose one that best applies)

- A family where we all know each other, many members are related to each other.
- A medium sized church with some people very involved and others participate mostly by attending worship.
- A church with an ethnic identity or diverse inter-cultural mix.
- A big church with a staff team and lots of different programmes and small groups.
- Other description:

We think of our local ministry unit as in the following way: (choose one that best applies):

- We have a new vision and are really excited; still working out how to live into that vision.
- We are clear about our vision and purpose and have/are developing the skills and gifts to bring it about; we are excited and optimistic about our vision.
- Our congregation is changing and it is clear that we can no longer continue as we have been; we don't know how to go forward and have some anxiety. We believe that we have a future but can't quite see it.
- We see that the ministry within this community is probably winding down after many positive and productive years of faithful ministry, mission and service; we want to celebrate what we have been as we intentionally and graciously end this ministry.

PART B: ABOUT OUR TANGIBLE ASSETS

Governance structure:

How many people are on your Governing Body? 13

How many are typically present at a meeting of your Governing Body? 11

Our Church Building(s): (include information for each building if more than one)

- We don't have a church building. (if you check this one, please comment briefly on where you worship and what other spaces you use for your ministry.)

Is your church fully wheelchair accessible? Yes Tell us how:

No

Is it partly accessible?

Yes Tell us how: 2 chairlifts to the 1st and 2nd floors

No

What other measures of accessibility do you provide? (e. g. Assistive Hearing Devices, Large Print)

- Large print bulletins
- A/V system in Nursery, Christian Education Centre and Sanctuary

Do you have plans for improving accessibility? Yes Tell us how: Pursuing funding for fully accessible elevator

No

Sanctuary holds 627 people

Seating/set up in sanctuary (pews, chairs, choir loft etc): Wooden pews are provided for seating, several cushions are available for use.

Is the sanctuary used other than for Sunday Worship? If so, how?

The sanctuary has been used for events other than worship such as Weddings, talent shows and musical performances, the Annual General Meeting, fundraisers. St. Paul's sanctuary has also been used on a long term basis during a community crisis such as a fire that destroyed the Victoria Playhouse in 1989.

Are there meeting rooms? Yes No

What are they used for? Sunday School, Outreach Programs, Committee Meetings, Community Agencies, Anonymous Support Groups, Girl Guides, Literacy Programs, IODE, etc.

Is there a nursery? Yes No

Are the nursery toys/furniture compliant with current safety standards? Yes No

Are there Sunday School rooms? Yes No

How many? Are they also multipurpose use? 2 are currently being used and they are multipurpose.

Are there activity rooms? (i.e. quilting, gym, library) Yes No

Brief descriptions: There is a separate Library, a fully equipped, certified kitchen and a large Christian Education Centre that is used for quilting, dinners, large meetings, Sunday school activities, fundraising activities and private functions.

The Administrator's office, located on the 1st floor (basement), contains a photocopier, computer and telephone. Both the Minister's office and the Administrator's Office have closed circuit TVs to monitor people entering the building.

Where is the office located for the minister? Is it shared?

There is a minister's office on the 2nd floor adjacent to the Sanctuary that is not shared.

Describe it: The minister's office is air conditioned and approximately 12' x 14', with stained glass windows, desk, desk chair, visitor seating, book shelves, bulletin board, etc. It was freshly painted within the last 4 years.

What computers/telephones are provided at the church?

- One desktop computer in the Church office
- Minister's laptop
- A/V laptop
- Telephones are located in Church Office, Minister's Office and Kitchen

Is internet provided at the church? Yes No *if yes* High Speed Dial-up

What Social Media accounts and Webpages does the church hold? Who maintains, updates them?

St. Paul's has a Webpage (www.stpaulsunitedpetrolia.net) and a Facebook page (St. Paul's United Church, Petrolia). Currently the finance and worship committees of the Official Board maintain the Facebook page and the Technology Committee maintains the webpage. Who maintains the pages is currently under review.

Is there a photocopier in the church? Yes No

Is the building used by outside groups as well as ministry activities? Yes No

Brief descriptions (tenants, occasional rentals, frequency of use)

St. Paul's is a busy church and used nearly every day of the week. Some of the regular and occasional rentals are:

- UCW meetings and fundraising projects
- Girl Guides
- Ontario Literacy
- Two Weekly Anonymous Support Groups
- IODE
- Quilters Guild
- Petrolia Discovery
- Bluewater Health

- Vacation Bible School

Administrative Support:

What administrative support is provided? The Church Administrator provides reception services to visitors, responds to telephone and email inquiries at times providing front line pastoral care if Minister is unavailable. The Church Administrator prepares the weekly bulletin and audio visual aids. Orders supplies, maintains the historic roll and is the eyes and ears of the church. The Administrator provides support to Official Board Committee's if needed and prepares agenda and minutes for the Official Board Meetings. The Administrator communicates with the United church of Canada when necessary, assists the Church Treasurer and completes and coordinates rental agreements as well as communicating with the church outreach groups that use the building.

How many hours per week? 30 Is this paid or volunteer?

The Children's ministry is supported by a paid worker 10 hours per week

Ministry and Personnel Committee:

How many members? 4

How often does the committee meet? Bi-monthly or as required

Has one or more of the committee members attended a M&P Committee Training event in the last three years?

Yes No

PART C: ABOUT OUR FINANCES

Attach the previous two years financial information, including:

- Balance Sheets (assets and liabilities)
- Revenues and Expenditures
- Charity Tax Returns (T3013)

Also include the current year's budget.

The word or phrase that best describes our current financial situation is:

- Abundant
- Adequate
- Not meeting expenses but optimistic
- Not meeting expenses and relying on bequests and reserves to fund operating budget.
- Other (describe)

Our Revenue Sources are (please indicate approximate percentage of your current operating budget that comes from each source:

Congregational givings 92% Congregational Fundraising Activities 4%

Rental of building/services 1% Bequests/Reserves/Investments 2%

Other (please briefly describe): 1% HST Rebate

Our Financial Reserves:

We have sufficient reserves in the bank that we could cover three months of expenses if we had an emergency.

Yes No

Our Financial Accountability:

Our financial statements are reviewed by an external person each year:

Yes: a formal third-party review.

No.

Our Statistics from the last five years of submissions to the United Church of Canada show:

	Line # in the Yearbook	Current year 2016	One year ago 2015	Two years ago 2014	Three years ago 2013	Four years ago 2012
Average weekly attendance Sunday	20	93	115	118	110	140
Identifiable givers (local)	18	198	210	202	220	218
\$ expended for pastoral charge operations	40	\$200,000 (estimate)	\$202,216	\$204,373	\$199,214	\$192,024
# households under pastoral care	5	500	500	500	515	525

PART D: ABOUT OUR COMMUNITY

This is what we love about our community. This is what makes it unique.

Petrolia provides an exceptional lifestyle for its residents and is a self sufficient community. Petrolia offers shopping, health facilities, a hospital, multiple recreation facilities, three elementary schools, a composite high school with a scholarship program, an 18 hole golf course, a professional theatre, a History rich in the Oil Industry, abundant green space and four major service clubs. Petrolia is also a

short drive to the City of Sarnia (named one of seven places to visit in Canada during our 150th anniversary) and an hour drive to the cities of London and Detroit, Michigan. Petrolia is located in the heart of Lambton County bordered on two sides by Lake Huron and the St. Clair River offering beautiful beaches, water activities, nature trails and fishing.

Home Ownership opportunities in Petrolia are affordable. Current resale homes range in price from \$138,500 to \$389,900 or homes can be built to buyers needs in one of four expanding subdivisions with prices ranging from \$309,900 to \$409,900.

The three economic, demographic or political challenges facing our area are:

- Petrolia experienced the most growth of any Lambton County municipality in the 2016 Census with a 3.9% increase, 214 more people in the form of families and retirees. There are four growing subdivisions within the community
- The number of people requiring assistance such as the food bank are of concern
- Preserving our heritage is a challenge facing our community

There are many websites available that offer detailed information about our community a few are:

www.town.petrolia.on.ca, which also provides access to recreation and cultural facilities

www.tourismsarnialambton.com

www.lambtononline.ca

www.centralfamilyhealthteam.com – with several doctors taking new patients a minister moving to this area from out of town will be assured a family doctor

There are also facebook pages:

Town of Petrolia

County of Lambton

St. Paul's United Church

Tourism Sarnia-Lambton

And if you are new to Sarnia-Lambton be sure to watch the

Discover Sarnia-Lambton video on You Tube to see what Sarnia-Lambton has to offer both visitors and residents.

Other faith communities represented in our community/region are:

Christ Anglican

First Baptist

New Life Assembly

Petrolia Christian Fellowship

St. Andrew's Presbyterian

St. Phillip's Catholic

For more details visit: <http://town.petrolia.on.ca/residents/community/churches>

St. Paul's has close ties with Christ Anglican, First Baptist and St. Andrew's Presbyterian.

MINISTRY PERSONNEL POSITION DESCRIPTION
THE UNITED CHURCH OF CANADA
L'ÉGLISE UNIE DU CANADA
LONDON CONFERENCE

Ministry Position Description (LC PD)

Position Title: Minister

Position Profile: Full-time Part-time If Part-time, hours/week _____

Solo Team ministry If Team, # of other Ministry Personnel: ____

Position Summary: (2-4 sentences that summarize the position)

St. Paul's is seeking a full time Ordained Minister, a Diaconal Minister or a Designated Lay Minister who can balance the needs of the varying members of our congregation. Our Minister will be able to deliver effective, traditional sermons from the pulpit on Sunday mornings, but also be comfortable communicating and reaching out on the street, in the coffee shops, and on social media to reach all parts of the congregation. Our Minister will have the ability to look to the future in meeting our need for growth, and adaptation to changing perspectives and ideas about what "church" is and how it can be part of our lives.

Autonomy in Decision-Making:

The Minister prepares sermons and prayers and conducts Worship services with support from the Worship Committee that acts in an advisory capacity.

The Minister plans and undertakes pastoral care, and may call on volunteers for assistance as needed.

The Minister and Music Director/Organist collaborate to mutually select music that complements the worship service and is sensitive to congregational traditions and preferences.

The Minister works cooperatively with the Church Administrator as needed in preparing the weekly bulletin and any worship materials that may be required.

The Minister works cooperatively with the Christian Education Committee, part time employee and volunteer Sunday School leaders in identifying need/wants, and supports the creation and implementation of appropriate programming.

During the Minister's vacation and study leave the Worship Committee arranges pulpit supply , the Minister arranges pastoral care.

The minister will build rapport and work cooperatively with staff members, currently including a full-time Church Administrator, part-time Music Director/Organist and part-time Christian Education Co-ordinator.

The Minister is accountable to the Official Board "Board", with the M&P Committee acting as a liaison between the Minister and the Board.

The Minister brings recommendations to the Board regarding baptisms and weddings.

The Minister is responsible for conducting funerals and weddings.

The Minister builds rapport and works cooperatively with volunteer leaders in the church, including Committee chairs, UCW, etc., identifying issues to the appropriate person and providing support in the resolution of issues as required.

The Minister works within the budget approved by the Board (and managed by the Treasurer and Finance Committee). The Minister may make budgeted expenditures in the areas of education, travel and telephone expenses. The Minister may make recommendations for expenditures outside of the budget and for items to be included in the budget.

Principal Areas of Responsibility and Associated Duties:

Worship: (35%)

- The Minister will plan, lead, inspire, preach and teach worship services that honour tradition, while challenging and inspiring people of all ages to grow in their faith and live as Christians in our modern world.
- The Minister will explore ways to attract families and younger members to participate in church activities including non-traditional worship services.
- The Minister will provide messages on relative topics, easy to understand and based on current events.
- The Minister will collaborate with the Music Director/Organist in planning and selecting music to complement the worship service.
- The Minister will engage the Children in worship, involving the children and allowing them to learn a message and share in our church community.
- The Minister will administer the sacraments of communion and baptism.
- The Minister will perform marriages following the inclusive Marriage Policy.
- The Minister will encourage participation during services, from all ages (children, youth, young adults and adults).

Pastoral Care: (40%)

- The Minister will co-ordinate visits and provide spiritual care the elderly, those experiencing illness, end of life, trauma, birth and to shut ins.
- The Minister will possess active listening skills with empathy and understanding.
- The Minister will provide spiritual guidance and emotional support for the Congregation while maintaining a high degree of privacy and confidentiality, referring individuals to other professionals when necessary to support their needs.
- The Minister will conduct funerals.

Discipleship: (10%)

- The Minister will collaborate with the Christian Education Co-ordinator and the Christian Education Committee to align worship and Sunday School curriculum where possible.
- The Minister will support congregational activities and participate where appropriate

- The Minister will facilitate and/or lead a variety of book study and discussion groups at least yearly.
- The Minister will be responsible for the instruction of prospective members, those seeking baptism, confirmation and couples planning marriage.
- The Minister will facilitate spiritual development for all ages and involve children and youth in leadership.
- The Minister will participate in meetings with the Worship and Christian Education Committees and be available to groups such as the UCW.

Leadership: (5%)

- The Minister will lead in a highly personable way with focus on collaboration, relationship-building and Consensus.
- The Minister will inspire, support and empower lay leadership in working collaboratively.
- The Minister will provide spiritual guidance and emotional support for the Congregation.
- The Minister will be a team player with respect to staff, volunteers and the congregation.
- The Minister will bring a facilitative and collaborative approach (a team player) to working with church leaders and staff to discern the future ministry and mission for St. Paul's. The Minister will play a leadership role in bringing about change for the future, and what our plan or vision/direction for the future needs to be.

Ministry Partnerships: (7%)

- The Minister will foster a mutually supportive connection and identify opportunities to liaise or partner with other churches in the Presbytery and Community including the sharing of services and outreach.
- The Minister will attend Presbytery meetings as needed.

Justice and Outreach: (2%)

- The Minister will serve and nurture our community locally, nationally and globally (Mission and Service, Canada Foodgrains Bank, Local Food Bank, Christmas for Everyone, Vacation Bible School, Local Soup Kitchen, etc.).
- The Minister will educate the congregation about social justice issues and ways to turn teaching of Jesus and the gospel into action.
- The Minister at times will conduct Services at Nursing homes/Retirement homes.

Stewardship: (1%)

- The Minister will encourage the sharing of human gifts and present opportunities for this.
- Membership of the Church are heavily involved in this aspect of the duties.

Required Knowledge, Skills and Abilities:

The successful applicant will:

- Be an Ordained Minister, a Diaconal Minister or a Designated Lay Minister in the United Church of Canada.
- Possess excellent skills in preaching and worship leadership that provide messages of hope and inspiration.
- Possess enthusiasm and sensitivity for providing spiritual guidance and emotional support for the congregation that will inspire, support and empower.
- Possess strong time management skills with an ability to meet timelines.
- Possess a willingness to come and 'be among us'.
- Have proven collaborative leadership abilities.
- Possess strong communication abilities, including effective and concise oral and written communication skills with persons of all ages are required as well as active listening skills providing empathy and understanding.
- Have experience working with all ages and abilities.
- Be computer literate and comfortable with technology.
- Have a Driver's license and reliable vehicle for travel.

Other 'Preferred' Assets:

- Possess a sense of humour.
- Possess the ability to look to the future and lead us there.
- Be a visible and active presence in the community
- Live within the community