



“THAT ALL MAY BE ONE”

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MANDATE: The Budget Forum is established by London Conference to provide a unified budget for meeting the needs of the Conference and of those divisions, committees and task groups of London Conference that serve the Conference as a whole and the annual support of other agencies or institutions undertaken by the Conference. These needs shall be met through a central fund to be known as the Conference Fund. The Budget Forum recommends a budget for the Conference to the Annual Meeting of London Conference.

COMMITTEE MEMBERSHIP: Budget Forum shall consist of:

1. Chairperson of the Division of Finance and Administration
2. Treasurer of London Conference
3. Assistant Treasurer of London Conference
4. President of London Conference
5. President-Elect of London Conference
6. Executive Secretary of the Conference
7. Chairs of Divisions of London Conference (Communications and Public Relations, Faith Formation and Congregational Life, Ministry Personnel and Education, Social Justice, Stewardship)
8. Chair of Presbytery, Chair of Finance and Administration and Treasurer of each Presbytery: one of whom shall have a vote

All positions are cascading or filled by Presbyteries.

SKILLS AND GIFTS: Committee members should have an understanding of the work and the needs of London Conference.

Last Updated - March 26, 2015

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EXPECTATIONS & TERM OF OFFICE:

The annual meeting of the Budget Forum shall be held before the Annual Meeting of the Conference. The Executive of the Division of Finance and Administration shall present to this meeting the Conference Budget with recommendations. The Chairs of the Divisions of London Conference, the Executive Secretary, the Planning Team for the Annual Meeting of London Conference and any others requiring funds in the ensuing calendar year shall provide the Executive of Finance and Administration with their budget setting forth their estimated requirements not later than Feb.15th of each year.

The Treasurer of Conference with the assistance of the Chair of F & A and the Executive Secretary shall prepare a draft budget for the ensuing calendar year.

The Chair of Finance and Administration shall chair the Budget Forum Meeting.

Last Updated - March 26, 2015