

EXAMINATION OF PASTORAL CHARGE RECORDS
By The Archives Committee of _____ Presbytery

PASTORAL CHARGE _____ CONGREGATION _____

There are two different methods for keeping Historic Rolls.
Your congregation uses: Alphabetic Numeric
(encircle which)

ALPHABETIC HISTORIC ROLL

Bound Book () Binder () Index Cards () Computer list ()

Last date checked by Presbytery: _____

Earlier books are stored: Locally () Conference Archives ()

Comments:

NUMERIC HISTORIC ROLL:

Bound Book () Other: _____

Last date checked by Presbytery: _____

First entry number and date since last examination: _____

Most recent entry number and date: _____

Earlier books are stored: Locally () Conference Archives ()

Comments:

Examined by: _____ Date: _____

for _____ Presbytery